

**Val Verde Appraisal District
Regular Scheduled Meeting
October 20, 2016**

Present

Ramiro Guzman, Chairman
Raymond Meza, Vice Chairman
Lois Everett, Secretary
Bea Munoz
Lucas Gilliam
Pam Smith
Jim Perry

Absent

Juan Gallegos
Gilbert Mercado
Bobby Lopez

Others Present

Chief Appraiser, Cherry T. Sheedy
Deputy Chief Appraiser, Jackie Casanova
Lori Venegas, Tax Assessor/Collector, City of Del Rio
Gary Zietler, President, Eagle Appraisal and Consulting

1. Determine if a quorum is present and call the meeting to order.

The meeting was called to order at 12:02 p.m. There was a quorum present with 7 out of 10 present. Mr. Juan Gallegos, Mr. Gilbert Mercado and Mr. Bobby Lopez were absent for this meeting.

2. Pledge of allegiance.

Those in attendance recited the pledge of allegiance.

3. Public Comments.

There were no public comments at the time of this meeting.

CONSENT AGENDA

4. This procedure helps facilitate the meeting. One motion will approve all action items, noted as consent. These are routine matters which are repeated on the agenda. Approval means they will be implemented as recommended by administration. Prior to acting on the consent agenda, any board member may have a consent item withdrawn from this portion of the agenda so that it may be discussed prior to action.

a. Discussion and possible action on minutes from the meeting of September 15th, 2016.

b. Discussion and possible action on financial report for the month for September 2016.

c. Discussion and possible action on bills paid for the month of September 2016.

Mr. Jim Perry made a motion to accept the consent items as presented by staff. Mr. Raymond Meza seconded the motion. Chairman Ramiro Guzman called for the vote. Motion carried unanimously.

OTHER BUSINESS

5. Discussion and possible action on contract with Eagle Appraisal and Consulting for appraisal services.

Mr. Gary Zietler, President of Eagle Appraisal and Consulting spoke with the board about the contract with Eagle Appraisal. Mr. Lucas Gilliam made a motion to approve the contract with Eagle Appraisal and Consulting as presented for 2017 and 2018, with 2018 to be increased to \$38,000.00 to cover the \$4,000.00 shortfall in 2017. Ms. Pam Smith seconded the motion. Chairman Ramiro Guzman called for the vote. Motion carried unanimously.

6. Discussion, direction and adoption of resolution on spending appraisal district generated funds.

Mr. Lucas Gilliam made a motion to accept the resolution on spending appraisal district generated funds as amended. Mr. Raymond Meza seconded the motion. Chairman Ramiro Guzman called for the vote. Motion carried unanimously.

7. Chief Appraiser's Report:

- A. GIS update (Jackie Casanova, Deputy Chief).** Deputy Chief Appraiser, Jackie Casanova presented the GIS update. GIS percentage complete has dropped which is typical for this time of year. Ms. Casanova explained during August and September we create all the new subdivisions; this cannot be done during the summer protest season. Ms. Casanova pointed out the total number of real accounts has increased. Ms. Casanova stated as of last Sunday the report shows an increase and the percentage to be over 93%. The office has sent out over three hundred letters to tax payers, which we are now getting responses on.
- B. 2016 MAPS (methods assistance program services).** Chief Appraiser, Cherry Sheedy stated the contract with Gary Zietler, Eagle Appraisal and Consulting is the last thing needed for MAPS. Ms. Sheedy stated as soon as she gets the signed amended contract from him she will send it in and 2016 MAPS will be completed.
- C. Update on status of 2017 adopted budget with governing bodies.** Chief Appraiser, Cherry Sheedy pointed out the deadline is passed and the 2017 adopted budget has passed. Ms. Sheedy stated the meetings that they attended, the school, the city and Comstock school all passed the budget. Ms. Sheedy reported she did not hear from the county. She also explained that not taking action is the same as passing it.
- D. 2017 appraisal update.** Chief Appraiser, Cherry Sheedy informed the board members the appraisers are busy and are in the field Monday through Thursday of each week. Friday the appraisers stay in the office doing data entry and getting ready for the next week's field work.
- E. Appraisal Review Board members attendance.** Chief Appraiser, Cherry Sheedy stated the office had four Appraisal Review Board meetings that did not have a quorum and the office did not know until the morning of the meetings. This put the office in a bad position. The office had to inform the public on the day they were to meet; some of the people were already at the office. Ninety six hearings had to be rescheduled with some being rescheduled up to three times all due to a lack of a quorum.

EXECUTIVE SESSION

Possible entry into executive session pursuant to Government Code 551.074 (to deliberate personnel matters) and 551.071 (to conduct private consultation with the District's attorney.)

The board entered into executive session at 12:50 p.m.

8. Return to open session.

The board returned to open session at 12:58 p.m.

9. Adjourn.

With no further business to discuss, Chairman Ramiro Guzman closed the board meeting at 12:59 p.m.



Ramiro Guzman, Chairman

Val Verde Appraisal District

Board of Directors